

## LAUDERDALE LAKES IMPROVEMENT ASSOCIATION EXPENSE AUTHORIZATION FORM

Process: For Directors or members to be compensated for LLIA expenses this form must be forwarded to the Treasurer with the supporting invoice(s).

Date: \_\_\_\_\_ Payee: \_\_\_\_\_ Amount: \_\_\_\_\_

Purpose: \_\_\_\_\_

**(Please print)**

Director / Member Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

### **Budgeted Category To Be Charged:**

- |                                     |  |
|-------------------------------------|--|
| 1 _____ Accounting Fees             | 14 _____ Professional Fees: Web Site   |
| 2 _____ Annual Meeting              | 15 _____ Professional Fees: Legal      |
| 3 _____ Bank Charge                 | 16 _____ Professional Fees: Accounting |
| 4 _____ Conference Expense          | 17 _____ Professional Fees: Data Base  |
| 5 _____ Directors Meeting           | 18 _____ Office Expense                |
| 6 _____ Directory                   | 19 _____ Postage                       |
| 7 _____ Donation: To LLYC Fireworks | 20 _____ Printing Other                |
| 8 _____ Donation: To KMLT           | 21 _____ Shorelines: Printing          |
| 9 _____ Donation: Others            | 22 _____ Shorelines: Postage           |
| 10 _____ Dues & Membership          | 23 _____ Water Quality Lake Testing    |
| 11 _____ Fish Stocking              | 24 _____ Misc: _____                   |
| 12 _____ Fish Committee: Other      | 25 _____ Misc: _____                   |
| 13 _____ Insurance                  | 26 _____ Misc: _____                   |

### **Non-Budgeted Items, attach Director's Meeting approval Meeting Minutes:**

- 1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_

Director /Member Signature; \_\_\_\_\_

### **Mail To:**

**LLIA Treasurer  
c/o Herb Sharpless  
33W541 BrewsterCreek Circle  
Wayne, IL 60184**